1. Used [Equipment] to spray specified amounts of finish, primer and protective and decorative coatings onto vehicle surfaces.
2. Utilized surface preparation and painting techniques to paint surfaces of vehicles, including cars, trucks and fleet vans.
3. Maintained optimal stock levels of inventory to guarantee timely availability of products.
4. Removed rust and other debris from surfaces to paint and fill cavities and dents using sandpaper, wire brush and body fillers and applicators.
5. Hammered out minor body damage, including dents and dimples using bumping hammer.
6. Distributed ordered components to appropriate technicians to complete repairs.
7. Trained [Number] employees to use and maintain equipment safely and according to manufacturers recommended schedules.
8. Mixed and thinned paints and other coatings to specified colors and consistency using viscometers and mixing equipment.
9. Inspected new parts and areas of repair to verify correctness and quality.
10. Welded and finished body pieces on over [Number] repairs with great skill and accuracy.
11. Completed average of [Number] body work orders each quarter while maintaining company defined quality standards.
12. Created and reviewed work orders detailing required repairs per shop and manufacturer guidelines.
13. Maintained company-specified materials usage of [Number]% of automotive body repair labor sales.
14. Monitored [Type] inventory and reported need for replenishment.
15. Evaluated OEM manufacturer schematics and service documentation to identify parts to order.
16. Actively listened to customers' requests, confirming full understanding before addressing concerns.
17. Proved successful working within tight deadlines and fast-paced atmosphere.
18. Replaced and repaired vehicle parts according to work order instructions.
19. Carried out day-day-day duties accurately and efficiently.
20. Developed team communications and information for meetings.